



WORK PERMIT REQUEST

DEVELOPMENT CONTROL FORMS

DATE

Facility Name: _____ Plot / Floor / Office No: _____

Consultant: _____ Contractor: _____

Scope of Works: _____

Work Duration From: _____ To: _____

REQUIRED INFORMATION AND SUBMITTALS:

- ✓ Consultant / interior designer Appointment Letter from tenant(Original)
- ✓ Consultant / interior designer Acceptance Letter (Original)
- ✓ Copy of Consultant / interior designer Trade License & DACC / DS Reg.
- ✓ Contractor Appointment Letter from tenant (Original)
- ✓ Contractor Acceptance Letter (Original)
- ✓ Copy of Contractor Trade License & DS Reg.
- ✓ NOC from DACC- OHSE department.
- ✓ NOC from DS for Sewerage and Drainage(if Applicable)
- ✓ NOC from DS for South Energy (if Applicable)
- ✓ NOC from DEWA (if Applicable)
- ✓ NOC for Telecommunications(if Applicable)
- ✓ NOC from Civil Defense (if Applicable)
- ✓ NOC from Civil Aviation (if Applicable)
- ✓ Design Drawings (2 Hardcopy sets+ 1. Soft copy (CAD & PDF).
- ✓ Demarcation Certificate (if Applicable)

Fee ¹ :	AED
Refundable Deposit ² :	AED
Knowledge Tariff:	AED 10
Innovation Tariff:	AED 10
Total:	AED

FEE:

- Submission Fee: AED 2500/-
- Min. AED 50000/-.

Cheque payable to Dubai Aviation City Corporation.

SUBMISSION DETAILS:

Initial Submission

Resubmission

CONTRACTOR

CONSULTANT

Name _____
Contact No. _____
Email _____

Name _____
Contact No. _____
Email _____

STAMP

STAMP

Signature & Date

Signature & Date

FOR OFFICIAL USE ONLY

TN- File: DLC RC AC EC GC MP DGC

Received By

Signature

Date

Remarks:

Approved

Approved With Comments

Resubmit

Reviewed By
Snr. Engineer - Civil

Approved By
VP – Development Control

Date :